



## Charlotte Christmas Village 2021 Vendor Application

Company Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Sign Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Website \_\_\_\_\_

Instagram \_\_\_\_\_ Facebook \_\_\_\_\_

North Carolina Dept. of Revenue Acct: \_\_\_\_\_

Application does not ensure acceptance. Vendor applications will be considered based on the timing of your application, the description of products and photographs of items intended to be sold, and prior attendance as a vendor. We do not grant exclusives in any categories, however, we are careful about managing competition and repetition, therefore you may be asked to modify your offerings.

Please describe, in general, the merchandise, and specifically, the products you intend to sell. Use a separate page for specifics. Please include a website, if possible, that shows your products, OR, 3-5 color photographs, including one of a booth set-up, with this application. You may email them to [info@cltchristmasvillage.com](mailto:info@cltchristmasvillage.com)

### **Upon acceptance, invoices will be emailed based on selections below.**

☐ Single Craft: \$2,000 ☐ Double Craft: \$3,800

☐ Single Food: \$2,900 ☐ Double Food: \$4,800

☐ Exhibiting Sponsor – contact our office for more information.

#### **\*Additional Power:**

☐ 20 amp circuit: \$200 – required for space heater

☐ 30 amp Single Phase: \$300

☐ 3-Phase power access charge and connection fee: \$500 plus \$10 per amp requested

\*All electrical equipment used and connections required must be detailed in writing. Photos of special plugs will help us try to ensure connections. Other electrical requirements will be assessed and shared prior to acceptance. Information must be received by 10/1/2021. Use of heaters requires 20 amp circuit.

My signature below is a confirmation that I have read this application, all CCV Exhibitor and Vendor Rules, and the CCV Vendor Release and will abide by them.

Signature of Exhibitor \_\_\_\_\_ Date \_\_\_\_\_



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### Vendor Accommodations

Vendors will be provided rented vinyl tents to occupy for the duration of the village. Space is available as a Single 10 ft. x 10 ft. OR Double 10 ft. x 20 ft. Walls are 8 feet tall.

- Tents are approved by the Charlotte Mecklenburg Fire Department and will be weighted per requirements.
- Each 10x10 tent will share one 20 amp circuit with another tent. Additional power may be purchased.
- Each vendor will be provided with a standardized sign, 3 clamp lights with LED bulbs. Additional lighting is encouraged.
- Every tent will have garland and lights across the front of the tent. We request that you add additional Christmas Décor.
- 20 days of selling
- Nightly security. Booths remain set up the run of the event.
- Trash removal

Vendors are encouraged to furnish and decorate your tent to the best possible to enhance the appeal of the village. Expectations are higher than for a weekend event. Based on experience, sales success results from a combination of the product offered, the pricing of the product and the presentation of the product. Active selling is necessary.

You may print, fill out and mail forms, or scan and email forms and attachments to [info@cltchristmasvillage.com](mailto:info@cltchristmasvillage.com). Upon acceptance you will be send an electronic invoice from our Square account. Payment may be made by credit card, or you may mail a check to the address below. Please note the following about payment:

- Make checks payable to MARTIN MADISON LLC
- Checks must include driver's license (or ID) number and state of issuance, date of birth and a valid telephone number. Checks written from a company need to include the tax ID number and a valid telephone number.
- Vendors with returned checks will not be allowed to participate in the village.

Our mailing address is:

Charlotte Christmas Village  
8022 Providence Road, 500-125  
Charlotte, NC 28277

Phone 704-941-9507